



JOB DESCRIPTION
FAMILY MEDICINE/ INTERNAL MEDICINE/ PEDIATRIC PHYSICIAN

Job Title: Family Medicine/ Internal Medicine/ Pediatric Physician

Department: Medical Staff

Reports To: Chief Medical Officer

OVERVIEW:

Under direction of the Medical Director, provides professional medical services in the community health center.

DUTIES, FUNCTIONS AND RESPONSIBILITIES:

- Performs physical examinations of new and existing patients and determines x-ray examinations and clinical laboratory tests required.
- Interprets examination findings and test results, and implements treatment plans.
- Prepares and reviews case histories and obtains data through interviews.
- Provides, comprehensive health maintenance and medical care to the entire family unit, to include preventive medicine, behavioral sciences, and community health.
- Collaborates with other providers of Health Center patient's outpatient and inpatient care and services.
- Participates in on-site clinical procedures according to training and demonstrated ability.
- Determines need for consultation and assists in medical care treatment provided at the direction of other specialists.
- Instructs other health care providers and non-medical personnel in a variety of health related topics, including first-aid measures, basic and advanced cardiac life support, and health care maintenance.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the principles and practice of preventive medicine.
- Knowledge of the state and federal laws pertaining to medicine and to community health centers.
- Knowledge of the structure and function of community health centers.
- Skill in communicating effectively with patients and their families.
- Skill in establishing and maintaining effective working relationships with other employees, patients and the public.

- Basic understanding of health clinic processes and operations.
Understanding of Federally Qualified Healthcare Center (FQHC) processes and operations (preferred)
- Basic computer knowledge and skills, utilization of hardware and software
- Excellent customer service skills

MINIMUM QUALIFICATIONS

- **Education:**
 - Graduation from a college or university by the American Medical Association with a Doctor of Medicine degree or accredited by the American Osteopathic Association with Doctor of Osteopathy degree. If medical education occurred at a foreign medical school, the applicant must possess as a current Educational Foreign Medical Graduate (FCFMG) Certificate.
 - Successful completion of an approved program of residency training in the specialties of family practice or internal medicine.
- **Licensure/Certifications Required**
 - Board Certification in specialty of Family Medicine, Internal Medicine, or Pediatric Medicine
 - State of Michigan Medical licensure
 - Current DEA registration and Controlled Substances licensure
 - Basic Life Support (BLS) (or within 3 months of hire)